

THE
new
CROFT.

WEBSITE:

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ADDRESS:

The New Croft,
Chalkstone Way,
Haverhill,
Suffolk
CB9 0BW

Job Description

Title: Community Sport and Health Officer– Apprenticeship

Salary: Apprenticeship National Wage

Hours: 30 hours per week (Please note weekend work may be required)

Working Location: The New Croft, Chalkstone Way, Haverhill, CB9 0BW

Line Manager: Football Development Officer

Purpose of post: To play a key role in supporting the delivery of health & wellbeing initiatives across the local community. The post will also support the day-to-day upkeep of the site including the outside grass pitches, 3G stadia and surrounding areas for our wider user.

Role Objectives:

- To support efficient day to day operations at The New Croft facility.
- To support and lead in providing excellent sporting facilities, therefore increasing physical activity on The New Croft site.
- To support the delivery of health and wellbeing initiatives within our local community
- To form and grow new community health and wellbeing activities within the local area, with a focus on working with people with disabilities, ethnic minority groups and reducing anti-social behavior.
- To work closely with our football development officer to support the delivery of our community development plan.
- To support the delivery of our marketing plan which includes our website and social media platforms.
- To maintain high standards of upkeep at The New Croft wider facilities.
- To set out and mark sporting areas in accordance with the laws of the governing bodies of sport, providing improved facilities for participants.
- To be a positive team member, bringing creative and innovative ideas to a forward-thinking team.
- To always work safely, efficiently, and effectively.
- To work with key partners both locally and regionally.

Person Specification

Key Skills and Experience Required - Mandatory

- GCSE'S In Mathematics and English.
- A passion, knowledge and understanding of groundskeeping and maintenance.
- Excellent communication skills - written and verbal.
- Excellent customer service skills.
- To have a positive attitude.
- Proficient organization and planning skills.
- A competent understanding of health and safety.
- Ability to play a key role as a part of a team and can demonstrate individual initiative.

Key Skills and Experience Required - Desirable

- A passion, knowledge and understanding of sports, leisure, and community facilities.
- A passion, knowledge and understanding of the importance of health and wellbeing activities being delivered.
- A good knowledge of the work and role of the Haverhill Community Sports Association (HCSA).
- A good understanding of sport and the importance of health and wellbeing activities.

If you feel you demonstrate the necessary skills and attributes required to fulfil the criteria for the vacancy, we will welcome your application.

Should you wish to apply, please email your CV with a covering letter explaining why you are suitable for this role to peterbetts@thenewcroft.co.uk by 9am on Monday 5th July 2021.

Successful applicants will be contacted via phone or email by Friday 9th July 2021. Should you not receive any correspondence from us on this date, this will mean that unfortunately you have not been selected for interview.

If you have any questions regarding the role, please email peterbetts@thenewcroft.co.uk or phone 07539 229114.